Syllabus
Indiana University
SPAN-T 550 Hispanic Studies (Online)
Fall 2022: 8/22/22 – 12/18/22

Instructor: Judi Carlstrand

- Office: in my zoom room
- Office Hours: Wednesdays, 4 to 5 p.m. or by appointment

Communication Policy

I prefer that you message me in the Canvas inbox for all course matters. For other questions, my IUPUI email is jlroman@iupui.edu.   I check Canvas and email messages regularly; please allow for a 24-hour response time. For messages received on weekends, I will reply no later than Sunday night.

Course Description and Structure

This course is 100% online, through asynchronous instruction. It is offered as a part of a collaborative academic program for the Collaborative Graduate Certificate in Spanish. This graduate-level course highlights poetry from Spain and Latin America. Through readings, written analyses, short projects and tests, students will develop the knowledge and skills necessary to design high-impact activities using poems. Students will explore the cultural and historical contexts of a poem, universal themes, stylistic elements, and figurative language. Creativity, interaction, and personal interpretation are encouraged.

Prerequisites & Necessary Skills

The course will be conducted in Spanish. Readings will be primarily in Spanish.

Required Computer & Digital Literacy Skills

- Comfort using Canvas, sending email with attachments, downloading and installing software, and using video conferencing tools like Zoom.
- Proficiency using Microsoft Office programs like Word, PowerPoint, and Excel.
- Using online libraries and databases to locate and gather appropriate information.
- Using online search tools for specific academic purposes, including the ability to use search criteria, keywords, and filters.
- Properly citing information sources.
- Preparing a presentation of research findings.

Required Texts and Materials

***Aproximaciones al estudio de la literatura hispánica, 8th edition.* Vista Higher**

Learning, V-text and Supersite will be connected to the Canvas site with IU eTexts.

Additional poems are located in the resource module of the course Canvas site. Readings for scholarly article review. A selection of readings is available in the resource module of the course Canvas site. actfl.org NCSSFL-ACTFL Can-Do Statements

Video clips are located in the weekly modules of the course.

Course Learning Outcomes

At the end of this course, students will be able to:

SPAN T 550   Course Objectives

CO1	.Examine the connections of poetry to geographical, historical and cultural contexts.
CO2	Analyze in writing the formal and stylistic elements that characterize Hispanic poetry.
CO3	Analyze themes in poems from various genres in Spanish and Latin American poetry: narrative, lyric, dramatic and others
CO4	Compare and contrast two critical approaches to a work, based on readings of scholarly articles.
CO5	Implement strategies with technology to create projects that relate poems to the arts and to music.
CO6	Design activities that use poetry as authentic texts for the interpretive, interpersonal and presentational mode.
C07	Students will develop intercultural communication skills with the intent of cultivating respectful and productive collaboration, dialogue and engagement with others. *(IUPUI Dimension of Global Learning)*

Technical Requirements

You will need the following in order to participate in this course:

1. Computer hardware requirements:
    o   A laptop or desktop computer
    o   An internet connection

- Speakers and a microphone – built-in or USB plug-in or wireless Bluetooth
- A webcam or HD webcam - built-in or USB plug-in
2. Computer software requirements:
   - Adobe Acrobat or a similar PDF reader
   - Web Browser
   - Desktop version of Zoom (Optional)
   - Microsoft Word, PowerPoint, Excel (Optional - consider how you have students submit assignments)
3. Internet browser requirements:
   - Up-to-date
   - Google Chrome or Mozilla Firefox are recommended
4. Internet connection speed requirements:
   - Broadband wired or wireless (3G or 4G/LTE)

Course Assessment & Grades

Online assignments and discussions   30%

For the course readings, students will complete various types of activities, as designated in the weekly modules: questions in the form of comprehension checks, discussions, chats and reflections. .

Discussions: There are three (3) online discussions for this class. Discussions typically consist of an initial response and then a minimum of two responses to the postings of fellow students. Hint: Post your initial response early so that your fellow students have sufficient time to post a response. Discussions allow you a chance to communicate and learn from your fellow students, similar to a small group discussion in a F2F class. Any initial posting that is late will automatically be docked two points. No credit will be provided for posting responses to your peers after the due date (9:00 am on the Monday specified for the Discussion posting).

Portfolio projects (3):   30%

Students will prepare three mini projects that could be used in a future classroom.   Each project will consist of a practical application of a concept that we are studying, and relate to the ACTFL standards.

Review of an article   10%

Each student will review a scholarly article of his or her choosing related to the themes of the course. The review should be 500 words or more in length and address the following, in Spanish:

- Introduction: Who is the author? What is the topic?   What should the reader know before reading this article?

- Summary of the article: Summarize the questions, the methods used and the conclusions.
- Analysis of how the article's ideas may influence your teaching

Tests (2)   **30%**

For each reading in the textbook, a list of topics is provided, so that students can prepare to write short analytical essays on the test.   Best practices include keeping notes in Spanish,   in order to more easily review before the test.   Content of the tests will include the poems with regards to theme, style, and contexts.

 How Will I Know How I'm Doing in This Course?

Grades will be posted in Canvas within 48 hours of the due date. Since Canvas keeps track of all of your grades, you should always be able to calculate your current grade in the course. If you need assistance, please contact me.

Assignment	Point Value	Percentage of Final Grade
Online Discussions (3)	15 pts. ea	9%
Quick checks / Reflections	varies	11%
Portfolio Mini projects (3)	50 pts. ea	30%
Scholarly Article Review	50 pts.	10%
Video Chats (2)	25 pts. ea	10%
Midterm Exam	75 pts.	15%

Final Exam	75 pts.	15%
Total	500 pts.	**100%**

Grading Scale

A= 100% -93%
A- = 92 - 90%
B+ = 80 - 87%
B = 86 - 83%
B- = 82 - 80%
C+ = 79 - 77%
C = 76 - 73%
C- = 72 - 70%
D+ = 69 = 67%
D = 66 - 63%
D- = 62 - 60%

Note: If you are on track for a D, you are failing the course.

Late Work

Each week, you should prepare readings and assignments listed in that week's Module. It is vital that students stay current with the readings and the written assignments. Weekly written assignments are due on Thursdays at 11:59 p.m. or the following Sundays at 11:59 p.m. Late work will receive a 10% per day deduction in the points assigned (per calendar day). Please consult with me if you have overriding issues that affect your keeping up with assignments.

University Policies

Intellectual Dishonesty

All work should be your original product, unless explicitly noted otherwise. Any materials you reference or take from others should be properly cited. Cheating, plagiarism, or fabrication in any form will not be tolerated, regardless of any justification. For more detailed information see the Student Responsibilities section of the Code of Student Rights, Responsibilities, and Conduct

 (Links to an external site.)

Academic misconduct will not be tolerated. The minimum consequence is failing the assignment. In a case of more serious offense, a student may fail the course. **Students should NOT present work from other courses in this class (i.e., using pieces of previous papers you have done is considered plagiarism).** I may use the services of Turnitin.com to check for originality of your written work.

Title IX Sexual Misconduct

As your instructor, one of my responsibilities is to help create a safe learning environment on our campus. Title IX and our own Sexual Misconduct policy prohibit sexual misconduct. If you have experienced sexual misconduct, or know someone who has, the University can help. I encourage you to visit Stop Sexual Violence website

 (Links to an external site.)

 to learn more. If you are seeking help and would like to speak to someone confidentially, you can make an appointment with a Mental Health Counselor on campus.

 (Links to an external site.)

It is also important that you know that federal regulations and University policy require me to promptly convey any information about potential sexual misconduct known to me to our Deputy Title IX Coordinator or IU's Title IX Coordinator. In that event, they will work with a small number of others on campus to ensure that appropriate measures are taken and resources are made available to the student who may have been harmed. Protecting a student's privacy is of utmost concern, and all involved will only share information with those that need to know to ensure the University can respond and assist.

Code of Student Rights, Responsibilities, and Conduct

Students are expected to adhere to the Code of Student Rights, Responsibilities, and Conduct at all times. Any inappropriate behavior, disruptive conduct (e.g., engaging in hostile or disrespectful commentary on the site, or discussing irrelevant evidence) or non-compliance with faculty directions can result in a charge of Academic and/or Personal Misconduct, the consequence of which could be a variety of sanctions either from the instructor or the Dean of Students. For more information see The Code of Student Rights, Responsibilities, and Conduct

Campus Grading Policies

Grades of "INCOMPLETE" A grade of "incomplete" is a grade given when, due to some emergency, a student cannot complete the final portion of the course before the end of the semester. There are strict rules regarding the use of an Incomplete. A student must have already completed 75% of the course with a passing grade before a grade of incomplete can be considered. An incomplete cannot be used to make up for missed assignments, homework, exams, etc. As a result, only a verifiable and reasonable emergency occurring at the end of the semester is sufficient justification for an incomplete in this course. For more information, see https://studentcentral.iupui.edu/grades-progress/incompletes.html.

Grade Appeal

If you believe the grade received in a course is incorrect, you should follow the Grade Appeal Policy.

Dropping a Course

During the first week of classes you may drop a class with no grade recorded on your transcript. From the second week of classes through the ninth week (the 'auto W' period), you may withdraw from a class with an automatic grade of 'W'. This will be recorded on your transcript, but not included in your GPA.

After the ninth week (and before the final exam period), a student wishing to withdraw with a grade of 'W' must be passing the course at that time. You must complete a 'Drop Only' form and contact the offices listed for signatures before giving the form to the instructor. The instructor will confirm on the form that you are passing at that time for a 'W' grade or that your grade is an 'F'. This 'F' grade WILL be included in calculation of your GPA.

Faculty members are required to report any student who stops attending a class and does not withdraw (with a grade of 'W' or 'F'). Failure of a course due to non-attendance may affect financial aid award amounts.

Course Expectations

Online Etiquette

It is important to build a class climate that is welcoming and safe for everyone. Please display respect for everyone in the class. You should avoid racist, sexist, homophobic, or other negative language that may exclude members of our campus and classroom community.

- Humor and sarcasm don't translate very well when using email or online discussions. Be careful. I **will delete** any posting that I believe is inappropriate.
- Keep in mind that there's a real, live human being with feelings on the other end of your email or discussion posting--if you were sitting in front of that person would you say to their face what you're saying in your email or discussion posting? Remember that your words are written in an email or discussion posting -- you can't take them back.
- Avoid offensive language, especially comments that might be construed as racist or sexist.
- Remember that the law still applies in cyberspace. Do not commit illegal acts online, such as libeling or slandering others, and do not joke about committing illegal acts.
- Do not post a message more than once.
- Generally speaking, avoid putting words into full capitals. Online, all-caps are considered SHOUTING.
- If you are following up a previous message or posting, summarize that message or posting. Read existing follow-up postings and don't repeat what has already been said.
- Reveal only information that you are comfortable sharing.

Participation

You should be logging onto Canvas at least three times a week to view assignments, presentations, contribute to discussions, post questions, read posting of others, etc. Activities and assignments will be posted in advance providing ample time for completion. Please plan your schedules accordingly.

Course Absence

If you plan to be absent from class activities for longer periods of time because of a sport, school, medical, or family event, please let me know and complete your work in advance. For a scheduled exam/quiz, forum, or other course events, arrange with me for an earlier date. In case you miss these scheduled events, you will receive a zero.

Plagiarism

Honesty requires that any ideas or materials taken from another source for either written or oral use must be fully acknowledged. Offering the work of someone else as one's own is plagiarism. The language or ideas thus taken from another may range from isolated formulas, sentences, or paragraphs to entire articles copied from books, periodicals, speeches, or the writings of other students. The offering of materials assembled or collected by others in the form of projects or collections without acknowledgment also is considered plagiarism. Any student who fails to give credit for ideas or materials taken from another source is guilty of plagiarism.

(Faculty Council, May 2, 1961; University Faculty Council, March 11, 1975; Board of Trustees, July 11, 1975) Source comes from IU's Policies site.

 (Links to an external site.)

According to the Indiana University Code of Student Rights, Responsibilities, and Conduct (2010),

 (Links to an external site.)

 a student must give credit to the originality of others and acknowledge indebtedness whenever:

1. Directly quoting another person's actual words, whether oral or written;
2. Using another person's ideas, opinions, or theories;
3. Paraphrasing the words, ideas, opinions, or theories of others, whether oral or written;
4. Borrowing facts, statistics, or illustrative material; or
5. Offering materials assembled or collected by others in the form of projects or collections without acknowledgement.

Syllabus Revision

The instructor reserves the right to revise or adjust the course syllabus to best accommodate the pace and needs of the students.

Fair Use Policy

Copying or recording synchronous classes and asynchronous course materials without the express prior approval of [the professor] is prohibited. All copies and recordings remain the property of Indiana University and [the professor.] IU and [the professor] reserve the right to retrieve, inspect, or destroy the copies and recordings after their intended use. These policies are not intended to affect the rights of students with disabilities under applicable law or IU policies.

Course Summary:

Week 1 Aug. 22 - 28
           Reading assignment
           Introductions (discussion #1) due Aug.   28

Week 2 Aug. 29-Sept. 4
           Reading assignment
           Reflection due Sept. 4

Week 3 Sept. 5 - Sept 11   (Labor Day is Sept. 5)
Reading assignment
Quick check over readings due Sept. 18

Week 4 Sept. 12 - Sept. 18
Reading assignment
Group Chat #1 due

Week 5 Sept. 19 - Sept. 25
Reading assignment Quick Check due Sept. 22
Portfolio Mini Project #1 due Sept. 25
Create a lesson in the interpretive mode, using an authentic text

Week 6   Sept. 26 - Oct. 2
Reading assignment
Quick check over readings due Sept. 29
Online discussion #2, due Oct. 2

Week 7 Oct. 3 - Oct. 9
Reading assignment
Quick check over readings due Oct. 6
Chat #2 due Oct. 9

Week 8   Oct. 10 - Oct. 16
Quick check review of poetry terms due
Midterm Test due Oct. 16th

Week 9 Oct. 17 - Oct. 23   (**Fall break is Oct. 17 and 18)**
Reading assignment
Quick check over readings due Oct. 23

Week 10   Oct. 24 - Oct. 30
Reading assignment
Portfolio Mini Project #2 due Oct. 30th
Create a lesson in the presentational mode, using an authentic text

Week 11   Oct. 31 - Nov. 6
Reading assignment
Online Discussion #3, due Nov. 6

Week 12   Nov. 7 - Nov. 13
Reading assignment
Quick Check over readings, due Nov. 10

Week 13   Nov. 14 - Nov. 20
               Reading Assignment
               Review of a Scholarly Article due Nov. 20

Week 14   Nov. 21 - Nov. 27   (Thanksgiving Bread is from Nov. 23 - Nov. 27)
               Reading Assignment
               Reflection due over reading   Nov. 27th

Week 15   Nov. 28 - Dec.   4
               Reading Assignment
               Quick Check over readings due Dec. 1

Week 16   Dec. 5 - Dec. 11
               Portfolio Mini Project #3 due (collaborative with a partner)   on Dec. 11
                    Create a lesson using an authentic text, in the interpersonal mode

Final exam   Dec. 15   **Final Exam due**